As part of the government’s initiative to implement e-procurement, University Hospitals Birmingham NHS Foundation Trust (UHB) is establishing a Dynamic Purchasing System (DPS) to commission Sexual Health Services from Pharmacies.

UHB, who run sexual health services across Birmingham and Solihull under the Umbrella branding, have given notice that the electronic procurement process in Birmingham is now live and any pharmacy wishing to be included in delivering services will need to apply electronically to be admitted to the DPS. **This applies to both current Umbrella providers and those interested in becoming an Umbrella provider.** Once this is complete the provider will be able to “bid” for the services. Only those who have been successfully admitted to the DPS will be able to bid for the services. The first Tender Round for all wards in Birmingham will be opening on 2nd September 2016 and if you wish to be included you MUST register as detailed below and submit an on-line Pre-Qualification Questionnaire (PQQ) by **midday on 17 August 2016**. The opportunity to apply to be admitted to the DPS will remain open for the life of the DPS, however until you are admitted as a provider you will not be able to tender for the “Services”.

New users will be required to register onto the electronic tendering system and clear instructions are given and contact points available within the portal. By searching against the following CPV codes, and/or the others stated in the [OJEU Notice](http://ted.europa.eu/udl?uri=TED:NOTICE:252175-2016:TEXT:EN:HTML) (OJEU stands for the Official Journal of the European Union – this is the publication in which all tenders from the public sector which are valued above a certain financial threshold according to EU legislation, must be published), you will be able to locate this opportunity.

CPV:

85000000 – Health Services

85140000 – Miscellaneous Health Services

854149000 – Pharmacy Services

Signing up is a “three stage” process:

Stage 1 = registering on the <https://heartofengland.bravosolution.co.uk> website.

(click on ”register here”)

Stage 2 = register an interest in this opportunity, once you have done this you will receive notification emails.

(select “PQQs Open to all suppliers”. Click on opportunity ”Community Based Sexual Health Services in Pharmacies – “Pharmacy Partners”. Click on “express interest”).

Stage 3 = registering to be admitted to the DPS by completing an on-line pre-qualification questionnaire (PQQ), this process will require you to answer questions and provide information

Registration to the electronic system will allow you to tender for public sector contracts, and view all opportunities and relevant documentation. Other benefits are:-

• Make buyers aware of your presence

• Receive Pre-Qualification Questionnaires, Requests for Quotes and Invitations to Tender electronically for specific services when these requirements are identified

• Submit your quotations and tenders electronically almost instantly

• All you need is an internet connection and an email account

• Reduce your paper and associated printing costs

• Benefit from proven added security and knowledge that your submission has been delivered

• It is the intention for the DPS to be open for up to 5 years, with the potential to be extended up to a maximum of 10 years

If you would like to register your pharmacy on the system, you can register free now – at the tender system BravoSolution hosted via <https://heartofengland.bravosolution.co.uk>

Lots:-

The Dynamic Purchasing System (DPS) procurement process will consist of the following Lots and pharmacies may apply electronically for admission to one or both lots. Each Lot opens, suitable providers are found and a start date will have been agreed. The current providers will be given notice that their service will cease. If a current provider has applied to be a new provider and bid for the Lot they may well find there is little change to what they actually deliver but their service agreement will be under the DPS and will be for a number of years ( up to 31 August 2020) rather than on the current contract.

Lot 1 – Sexual Health Level 1

Lot 2 – Sexual Health Level 2

Tendering to become an approved provider of services:-

If you have not received an electronic response confirming your admittance to the DPS then you may not have fully completed all the information required. If UHB require you to submit additional information they will send you an electronic message to inform you. You will need to open and read every message regarding DPS or you could easily miss some very significant information. If you have any queries regarding the registration process for the DPS please contact the UHB Procurement Team on [pamela.kelsall@uhb.nhs.uk](mailto:pamela.kelsall@uhb.nhs.uk)

Finally, please find below several documents that may help you.

1. DPS Application for Admission

2. Draft Invitation to Tender

3. Draft Tender Response Questionnaire

4. Annex 1 – Draft Service Specification

5. Annex 3 - Target Number of Pharmacies

6. Annex 4 – Draft Pharmacy Services Subcontract

7. Annex 5 – Birmingham Ward Map

These documents are also available on the BravoSolution website at via <https://heartofengland.bravosolution.co.uk>

The BravoSolution helpdesk provide supplier support and if you have any problems with the e-Tendering Portal you should contact the helpdesk on 0800 368 4850 or email [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk). The helpdesk is open Monday to Friday between 8am and 6pm excluding public and bank holidays.

If you have any queries regarding this information please contact Pamela Kelsall, Corporate Procurement Specialist, University Hospitals Birmingham:

[pamela.kelsall@uhb.nhs.uk](mailto:pamela.kelsall@uhb.nhs.uk)

Telephone: 0121 627 2821

Birmingham LPC will provide support for providers during this process, however please be aware that Birmingham LPC will not have any information about who has applied to become a provider. We would encourage you all to register as a matter of priority to ensure that you will have the opportunity to provide or to continue providing Sexual Health Services.