

BIRMINGHAM & SOLIHULL LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the meeting of Birmingham Local Pharmaceutical Committee held on 18th February 2019 at Becketts Farm Shop, Wythall (A4523) B47 6AJ

PRESENT:

Mr. L. Dalton (in the Chair)

Mr. J Blankley
Mr. Z. Chishti
Miss H. Elliott
Mr. A. Pancholi
Mr. M. Paul
Mr. Abbas Esmail
Mr. M. Ismail
Mr. S. Dhami
Mr. S Panesar
Mr. M Eshak
Mr. T. Wedgebury

IN ATTENDANCE:

Mrs. J Corbett – Treasurer
Miss. Freeborn – Note taker

Apologies were received from:

Apologies were received from D. Zeitone, M. Dhanjal, S. Khan, S. Melwani, S. Neaves, D. Gallier -Harris

Declarations of Interest

Chairman asked members if there were any declarations of Interest in any item under either open/closed agenda.

Minutes of Meeting for February 2019

Minutes from January 2019 were circulated and proposed by HE seconded by AP and agreed as a true and accurate record and approved for website publishing

Announcements

Welcome back to TW

Welcome to Rob Andrew – PSCE Pharmacy Engagement Team for a 30-minute presentation and Q & A at 12:30

The meeting dates for 2019 have been sent to all LPC members and the only date which differs is Easter which will be the 2nd Monday of the month (members to note)

Matters arising from the Open part of the meeting, other than those included on the agenda

None

Review of Action Points – January 2019

Options for a customer facing website reviewed in the future - **Comms Sub group**

Speak at chairman and Secretaries group meeting about better CPWM pharmacy website – consistent joined up pharmacy message March/April **JB/LD**

Drop box account

Restricted access to all departed members. Regularly updated with access to all new members - Completed

Minor Ailment Package

Ongoing discussions with Minor Ailment package -

Sandwell element of Birmingham have the scheme and running – under review in all CCG's
JB/ AE

Incorporated into Sub-committee work

Outstanding

Minutes for Dec 17 & Feb 18 TW – Full set of minutes completed for 17/18

Authorised Signatures

Now Approved

New Contract Applications

Discussion for consideration and further action –

CAS-1292086- F4KOF8/Salts Healthcare-

Core Hours = 30 – LD relayed to the committee members that there isn't a fixed 40 hours if the proposed contract states 30 hours then that is acceptable and therefore cannot object to being based on 30 hours. To be forwarded to the sub - committee.

CAS – 1465347-P2D2H0 – Smiths Wood Medical Centre –

This is a new application for a medical centre in Chelmsley Wood which Solihull LPC previously opposed to. After various changes, LD proposal new application for consideration, any interest from member to join the subcommittee.

The Contract Application tracker is working well and being circulated via Dropbox and exec on a regular basis with 8 -9 application each month with a number of closures.

Community Pharmacy Funding arrangements

All outstanding work that was planned has now been finalised including QPS - Completed

Action

Weekly tracker of Gateway Criteria – Completed

Action

For LPC conference 20th March- all members have been confirmed and attending are: - Completed

Jeff Blankley

Sandeep Dhani

David Gallier-Harris

PSNC MATTERS

Brexit update and discussion

A letter was sent and circulated from NHS England about stockpiling of medicine protocols. JB mentioned that CCG wanted confirmation that the LPC is taking a responsibility of sharing NHS dept of Health Brexit secretary's letters that have come out and we are being supportive of it. Agenda for the 20th March London conference to follow. JB mentioned a PSNC regional meeting on 13th March and awaiting the agenda. Mike King - Regional manager of PSNC will be his last meeting as he will be retiring at the end of March. Luvjit Kandola who is currently chief officer of Rutland LPC will be succeeding Mike King with a two-month transition period. Feedback from the last meeting was from Simon Dukes and the meeting frequency from PSNC exec will be less frequent but will be giving a written update for all. Jas Heer is the link for communication.

Any stock piling and extended treatment will be investigated. No deal Brexit scenario could possibly start a stock piling of medicines. Serious Shortage Protocols (SSP) will be introduced enabling pharmacists to substitute product or brand. Changes of legislation and clearer pathway to increase pharmacist's workload. Planning meeting was held in November community pharmacy numbers and technology was discussed. Government suggested that the number of community pharmacies are too high and a possibility with less funding the numbers will be reduced. LPC support and structure plans for next year will be done at national level.

A future invite to Simon Dukes for September CPWM

JB

Action

Wait for PSNC for 2 monthly update - Received and Circulated

Healthy Living Pharmacies

NHS ENGLAND Campaign update:

Oral Health and – Campaign is earmarked for May but no further details at this time.

AMR on the NHS England campaign planner will be in September

There have been six campaigns confirmed by NHS ENGLAND for 19/20.

Oral Health and AMR which links to QPS and training which counter staff for April/May 19/20.

Local Authorities Enhanced Services

Update on Birmingham and Solihull services for drug misuse -

ZC filed a report stating that new contracts are out for Solihull they were anticipating that they would be responsible for the drugs budget. There has been a 15/20/% cut in their funding so are looking to revise procurement of needle exchange supplies. The old contract is still running and ZC has requested to see this a few times. ZC has also pushed on the training side of things and mentioned there doesn't seem to be cut backs on the pharmacy. The standard national guidelines will be followed on prescribing and notifying stopping of a script. There is a base in Touch wood which are looking to stop providing services. JB mentioned that the newsletter stated the Blood born virus testing sites have changed and the funding for the pilot seizes in June 2019 but has had some great success. Out of 5 sites where the Blood born virus test were 4 have been re allocated due to lack of service use, so have located to the next highest needle exchange service providers which have now gone live, 8 should be live by the end of the month.

Birmingham have switched over from Buprenorphine to Espranor.

Action

Ask pharmacies and highlight if they have been approached to assist and fees for hiring a room.

Sexual Health Services

Update from the last meeting is that six contractors that have all agreed to meet with the service to get a hands-on view of how it works. The next meeting with the providers will be in March other representatives and invites will be extended. The four times a year counter staff training at St Chads will stop and what they want is to have contractors as a group to arrange a time, date and place for which will be called "Pharmacy Team Training ". LD advised that for non LPC contractor members not to discuss financial matters with Umbrella and an undertaking that umbrella will not approach these contractors and it to be strictly operational.

There is an umbrella meeting on 28th February which JB has been invited to and would like a contractor to accompany him. The meeting is concerning the assurance around a risk when contractors go onto the umbrella SPI site and access umbrella information and there is a possible risk of data protection and too many people accessing the site. Possibly a change on what pharm outcomes access is or an additional sign on to verify who is accessing the information.

Action

Contact contractor to attend Umbrella meeting on 28th February 2019 - Completed, Charnjit Dosanj to attend.

Action

To contact seven contractors and discuss attending a Bi annual meeting this week - Completed, 6 have agreed.

Umbrella are looking at their clinic sites, the city centre site in Birmingham, Erdington, North Solihull and Northfield. They are attempting to replicate what has been happening in the City Centre that has successfully increased the activity for the contractors around the clinics, around queue management and referrals for people that want the service that community pharmacy can do that keeps the appointments that the sexual health service has got. From an activity point of view, the Birmingham locations have seen up to 1000% increase in the amount of activity that is coming out of the core clinics. The solution was to triage the queue so that the patient has an option which has been successful.

This will be trialled in the other clinics.

CGL

Updated on blood born virus and screening and new services

As a result of the success of the pilot, it was mentioned how can we make the treatment path much better. Once there is a positive result, the patient is referred for a further blood test to decide which is the more appropriate treatment. This has taken up to 4 weeks. There is a drop out between the diagnosis and the commencement of treatment. Discussions in place to make the pathway shorter and an expectation to narrow the time to 1 week.

Boots have not signed a contract and claims not paid have been flagged up. A meeting has been organised as no claims have been paid since new contract

Smoking Cessation

Smoking Steering Group

A steering group meeting was held last week. Good news that the e-cig service will be recommissioned from April 2019 for existing providers which was initially a pilot scheme. All new providers will be provided an e-cig solution to the smoking cessation service. From the date of the new contract it will be available for everyone, there will be a generic price for the e-cig so will be asking contractors which brand of e-cig they are supplying and what the service requires. Last week JB was notified from contractors that a notification from pharm outcomes of an overpayment. JB has had a conversation with the smoking service. There is a glitch with pharm outcomes discovering a significant overpayment. The recovery will be over the next five quarters to be concluded in March 2020. The issue has now been resolved. – **JB to update**

Action

Contact contractors for which brands of e-cig they supply and if a CE mark is visible on packaging - Completed

TW

The e-cig pilot has been suspended but will be re-commissioned from April 2019 for ALL providers.

Services Support Officer /Services Development Manager

Update -

The advert on Indeed had an overwhelming response after amending the advert to pinpoint specific role. The applicants have been chosen for interview and should be finalised and ready to start in four weeks' time.

HE/JB

12:30 - 13:00 Rob Andrew - PSCE Pharmacy Engagement Team - Presentation Q & A

Introductions

New Pharmacy Manual –

Online Market entry Application form – 2019- more help and information – call back service introduction

Realtime Navigation –

Confirmation emails for Applications

Online payment service- to replace cheques in post

Fitness to practice tied into form – will be flagged and trial will be a notification

Email address: pcse.marketentry@nhs.net- urgent issues

Face to face meetings are available for any queries and or issues.

13:00 - Lunch

CHS Ltd- Update

CHS presentation attended, conversations with Simon Dukes and asking the question how are provider companies working elsewhere? – Awaiting update from Gordon at PSNC.

CHS have won three more bids and are providing health checks and smoking in Stoke, Sandwell & Coventry.

The financial position of CHS to be shared with the committee after the next S &OC meeting

NHS England Matters

Pre-PRSC notes have been delayed with regards to obligations of DSP. A meeting that was scheduled with did not happen, there has been a regional re- organisation of NHS England, they have announced they will be NHS Midlands which will incorporate Staffordshire, Shropshire, Derby, Nottingham and possibly Lincolnshire.

M. Deenah has announced that there is 250k for commissioning of services in West Midlands. Staffordshire and Warwickshire have commissioning of services.

A Transfer of Care pathway is a likely service which needs to be developed by CPWM

Flu update

Redacted flu report October, November and December have been received. 17 /18 total vaccines for flu is reported through pharm outcomes for last season through to 31st December

LPC Chairs and Secretaries Group – CPWM

Notes from the webinar and first draught of the 19/20 Strategic Plan Document JB discussed with the committee that from a finance point of view the LPC'S contribution to CPWM, there is significant reserves in CPWM account from the 18/19 allocation that LPC contributed from last year. Face to face meetings are held every other month and virtual meeting alternate months. Last months meeting was one of the most successful virtual meetings with seven attendees, one from each LPC and covered a lot of related matters. To facilitate a process in 19/20 to standardise what is the activity plan that the LPC's create by using the same template with a view for 7 or 8 LPC plans all with the same format with a view for CPWM to do this. The 19/20 Strategic Plan Document is for approvals from the LPC committee, which will hopefully be approved and ready April and for the delivery plan to shape the Strategy Plan and highlights the CPWM activity. As the NHS structure has changed and Staffordshire and Shropshire being part of the CHS geography, it would be sensible to invite S Staffordshire, N Staffordshire and Shropshire to be part of CPWM.

Action

The two attached documents, Delivery Plan & Strategy Document to be read and any objections/comments to be raised before the next meeting **copy JB & LD** **ALL**

Adept roll out update

Adept- Advanced diabetic care training.

Finance had been received from NHS ENGLAND for face to face training and the pilot elsewhere for 5-6 sessions and upskills the pharmacists and gains qualifications. Online training can be accessed by pharmacists and an end review to gain further knowledge and support for patients. Invite to all pharmacists and contractors. Two x two-hour face to face and four- five online programmes to start in April.

Registration needs to be sent out asap. - Completed
SP/SM

CCG Matters

Medicine optimisation in care homes – update

Two contractors that have registered an interest and JB has visited one with one outstanding. Visited contractor confirmed an understanding of the requirements and SLA in place. Visited contractor is 100 hours independent, they have given reassurance that they can deliver the service

Agreed on SLA and Expression of Interest to offer a service specifically to nursing home patients and the contractor or contractors together will need to service over 200 beds. There will also be backfill for a pharmacist and ACT to upskill members of staff.

Boots have been doing an AMR project around care homes and will have published two papers shortly with community pharmacy input in care homes. Finding of the care homes is there is a need for further training and possibly a service for community pharmacy. **HE**

Chief Officer's Report

Three items of information and discussion

1. Pharmacists wanting to discuss with LPC about the changing of climate and GSK – how to engage with contractors.
2. Within the Sexual Health sector, the question was asked “How do you assist non-English- speaking patients/customers” and from a care and safeguarding point of view finding a representative to Assist in their own language to explain and give correct advice. suggestions for an accredited person/ interpreter over the phone or in person, Google translate was mentioned for contractors. * set questions for translators to ask patient * - Updated Umbrella
3. Some contractors have been approached online by a third-party company called “Tests 4 U” and sent attached Docu sign forms to complete. Questions need to be asked if this is a legitimate company and what risks are involved with signing documents from a company that needs to be researched. All companies need to be investigated before any further action is taken.

*Comms to contractors sent.

Any Other Business

Date of Next Meeting

The date of the next meeting is Monday 18th March 2019 – Becketts Farm

Authority to Chair and Officers

Authority was granted to the Chairman and Officers to act on behalf of the Committee in all matters of urgency until the next meeting of the Committee.

Sub Committee Working Groups

Comms

Actions

Continue with Facebook posts

Catch up with David re: Linked-In set up

Insert link on mail chimp to CPWM website

Link from Bsol LPC website to CPWM website for all main contract/compliance related matters

Continue updating Bsol LPC website

Send Mailchimp regarding Tests4U

Services Development

Successes

1. 3 pilot sites for MOCH with B Sol CCG. Influence AMR work by community pharmacy providers to CH - soon to be published
2. Black Country MAS recommissioned for 19/20 and 22 B Sol pharmacies benefit

Actions

1. Influence NHSE to simplify MURs delivery to vulnerable patients who cannot access the pharmacy **JB**
2. Create Boston Grid for PRIVATE services. Share with group then take to March LPC meeting. DDA annual needs review? Training Services - CHS

JB

3. Develop understanding of GP organisational structure for B Sol: Feds, Networks. localities

TW/JB

Contract applications

Respond to application - **TW**

Finance sub group

1. March 18th for the handover of treasurer subject to new appointment Carol mc Nidder accepting proposal and LPC accepting on vote at the meeting on 18th
 2. Jody to continue to finish year end for 18/19 including payments
 3. Jody to seek final bill from accountant and LPC to settle to allow consolidation of LPC accounts to be completed
 4. Appoint new accountant – 2 suggestions Baldwins and Ridleys
 5. Authority for Jody to continue authorising accounts post April to be put to LPC vote to ensure smooth transition **LD/SD**
 6. Jeff to seek forms to add Carol to Bank Account
 7. Provisional budgets to be prepared on draft accounts- action for whom to be determined
- JC handover as Treasurer – seek approval for JC to continue to use Bsol LPC bank account
 - C. McN will complete all approval paperwork online
- JC/C McN**
- Re-negotiate with Last year's LPC – new accountant
 - Budget for 2019- year end JC approved by committee in April