

BIRMINGHAM & SOLIHULL LOCAL PHARMACEUTICAL COMMITTEE

Minutes of the meeting of Birmingham Local Pharmaceutical Committee held on 15th July 2019 at Becketts Farm Shop, Wythall (A4523) B47 6AJ

PRESENT:

Miss. H. Elliott (in the Chair)

Mr. J Blankley
Mr.S. Melwani
Mr.S. Dhami
Mrs.M. Dhanjal
Mr. A. Esmail
Mr. M. Ismail
Mr. M. Paul
Mr. S. Panesar
Mr. M. Eshak
Mr. D. Zeitone
Mr. D. Gallier – Harris
Miss. K. Begum
Mrs. V. Morley

IN ATTENDANCE:

Mrs. C. McNidder – Treasurer
Miss. Freeborn – Note taker
Mr J Heer – PSNC Reg Rep

Apologies were received from

L. Dalton, T. Wedgebury, Z. Chisti, A. Pancholi, S. Khan

Declarations of Interest

Chairman asked members if there were any declarations of interest in any item under either open/closed agenda.

Respect PSNC confidentiality regional update

SP expressed an interest in the approved application of Pan health/Chemi care Lloyds Pharmacy

Jas Heer expressed an interest in the change of ownership of Stechford

Minutes of Meeting for June 2019

Minutes from 17th June 2019 were circulated and proposed by DGH seconded by SD and agreed as a true and accurate record and approved for website publishing

Announcements

Carol McNidder – Treasurer- Afternoon

Service Development Officers – Afternoon

Welcome to Jas Heer, Bill Strange, Naman Shah and Helen Kilminster

Sher Kahn is stepping down as CCA rep for Well Pharmacy

Matters arising from the Open part of the meeting, other than those included on the agenda

None

Review of Action Points

Actions from B Sol LPC Meeting 15th July 2019

Action	Who	When	Completed
Share PSNC SSP Flowchart with contractors Share CHS's Flu Training Flyer	Comms Team	22/7	
PSNC Events: Provider Company – arrange attendance (not JB)	JB	24/9	
National Conference	JB,SD,HE,D Z, CMcN	25/9	
HLP Support for contractors – defer until after funding announcements. Sept decision	Exec	Sept Meeting	
LPC celebrity to support Umbrella celebration evening	SM	11/9	
Share LMC PCN presentation with committee	JB	19/7	Y
Confirm what P2U actually does to prompt patient to re-order when GP has stopped 3 rd party repeat Rx ordering	JB	Sept Meeting	
Create supplementary statement for B Sol strategy for PCNs with aims and plans for 19/20	JB/DGH	End July	
Form a PCN sub-group - agreed	JB DGH SM AE	For Sept Meeting	
Explore support for private travel service as GP NHS indemnity no longer covers GPs for private services	JB	Autumn	
Feedback to CHS directors	JB	Sept	
Seek advice (CPWM) for options for CHS Loan	JB	July	
Seek MOCH update from B Sol LPC	JB/HE	Aug	
Confirm CCA replacement for SK	JB	By Sept	
Update TCAM pilot	JB	Sept Meeting	
Seek WMAS clarification on care algorithms as they may affect community pharmacy	JB	Sept Meeting	
GPhC Roles & Responsibilities survey – opportunity to give views	Members	End July	
Progress Governance Officer successor	JB/HE	Sept Meeting	
Complete AGM paperwork and circulate to contractors as per constitution	Exec	24 th Aug	
Future Dates for members to note: Flu Training ONE free place per F-code: 8 th Sept am	All Committee	Aug	

Umbrella Celebration and Safeguarding evening: 11 th Sept B Sol JRC (HE/JB) 11 th September Solihull Smoking Evening for contractors: 12 th September B Sol LPC Monthly Meeting: 16 th September Birmingham Smoking Evening for contractors: 19 th Sept. B Sol LPC AGM: 24 th September			
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Actions from BSol LPC meeting 17th June 2019

Actions-Birmingham and Solihull LPC 17/6/19	Who	When	Complete Y/N
Continue to progress recruitment of Corporate Governance Officer - Reassess situation in 7/19	LPC	July meeting	Y
MURs – Mailchimp reminder to contractors about 200 first half – year limit	MP	End of 6/19	Y
Arrange contractor engagement evening re PCNs , new services , etc before Summer recess	JB /TW	By 7/19	Y
Flu Service 19/20 – develop digital marketing dimension using AP's recent experience , identifying possible contacts and options including costs . AP to lead . All to consider proposals by email .	AP All	21/6/19	See Aug
Invite Jas Heer , PSNC Regional rep , to 7/19 or 9/19 meeting	JB/LF	End of 6/19	Y
PSNC Conference 25/9/19 - HE/SD/DZ/ JB to attend - JB to book places	HE/SD/DZ/JB JB	End of 6/19	Y
Meet Birmingham LMC Officers re TCAM ,etc	JB /TW	By 9/19	
CPAF – MP to circulate NHSBSA lists to contractors weekly	MP	During 6/19 – 7/19	Y
Promote appointment and roles of SDOs to contractors and others	JB /SDOs /All	Ongoing from 3/19	Y
SDOs -Draft action plans for consideration by LPC -Confirm and issue contracts of employment to SDOs -Create a “Service Development” tab on website for a library of SLAs , etc .	JB /SDOs JB SP	July meeting 7/19 7/19	Y Y
Virtual Outcomes – review future funding in light of expected NHSE decision	All	July meeting	Y

Contract applications – prepare and submit response	TW	End 6/19	
Sub-committee reps to list next steps from each 17/6/19 meeting. Circulate and copy to LF .	SP/JB/LD/TW	w/e 28/6/19	Y
MECS – DGH to circulate SLA once received from CCG	DGH	7/19	
- Mailchimp to promote the service	MP	7/19	
NHSMail			Y
- Highlight to contractors benefits of using NHSMail to share secure patient data with eg:- practice-based pharmacists , suppliers , etc on a named – patient basis . Mailchimp to be based on example from SD .	SD MP	End of 6/19	
Private UTI Service Advertise an evening event for contractors (non-LPC) . Possible involvement of CHS Ltd to be explored .	JB	7/19	
Website Conference call between SM/SP/MP about reviewing current content , etc .	SM/SP/MP	By 7/19 meeting	

Financial Matters

All handovers from JC to CMcN have been finalised and from April 19.

The 18/19 accounts finalised and scrutinised by appropriate person

New Contract Applications

Updates received:

Dudley Taylor Pharmacy- CAS- 1563658-N1COJ3 – Application for Inclusion- unforeseen benefits

Summer Hill Application – 45-day Consultation – actioned by the subgroup SD, ZC & TW

Contract Application tracker updated and circulated

Community Pharmacy Funding arrangements

No update

PSNC negotiations have commenced, but no information released yet. There are discussions with regards to more than one-year settlement and for the contract to move away from item based remuneration. Simon Dukes has accepted the September appointment with Community Pharmacy West Midlands.

There is an interim arrangement.

A reminder to contractors that 200 MUR's to be completed before the end of September 2019.

PSNC Matters

JB has asked when the next west Midlands Roadshow is to arrange a meeting between the CPWM officers and Simon Dukes before the Roadshow, an interest to be held in Birmingham, which will be sometime in September. TBC

PSNC conference is the 25th September HE and JB will be attending along with DZ & SD. And C McN as new Treasurer. Mike King has now left his role, Luvjit Kandola & Michael Lennox as replacements are moving forward with their future plans, Michael is the PCN lead for PSNC. The PCN final list for B Sol CCG practices is not available yet.

A PCN will be a number of GP's in a geographical location who will collaborate for 30-50000 patients and the pharmacies that are sitting in that footprint may need to work differently to how they are working now. Obtaining the information defining the catchment areas should be available. An excel template to be created with all information required but it is still a work in progress.

Healthy Living Pharmacies

AMR

JB mentioned that some contractors are not getting an RSPH accreditation as their HLP accreditation lapses without a date. Michelle Dyoss has offered to re-accredit locally where a community Pharmacy would like to have an in date accreditation, some contractors will have the HLP but an out of date certificate that is not going to be updated, as mentioned, this will be offered locally. SD suggested to wait until the formal announcement is made at the September meeting before making a decision, unanimous.

NHS ENGLAND Campaign update:

PHE have issued a survey – the Stay Well campaign, the first mandatory one of 2019. Although the feedback would seem to be optional

Joint Representatives' Committee (JRC)

JB & HE have agreed to meet with LMC, LDC & LOC three times a year and be supported by the committee.

Local Authorities Enhanced Services - Updates

No update.

JB mentioned that CGL in Birmingham are moving things around, contractors to give feedback to CGL on any issues. JB mentioned that patients covered by SIAS that were resident in Birmingham were being transferred across to the Birmingham CGL.

Drug Misuse Services

JB attended the CD LIN, there is a newsletter that has been distributed and the summary of incidents and under reporting of incidents. Birmingham & Solihull contractors had 23 incidents in quarter 3 and 38 in quarter 4 reported into the CDAO. The majority will be substance misuse incidents. CD LIN have compared this with the number of contractors in the geography and the number of CD items issued, there are approximately 100,000 CD items written a month.

HEP C

No update

Sexual Health Services

The Umbrella quarterly meeting is taking place on Tuesday 16th July 2019, JB shared the umbrella performance activity review April 18 – May 18 with the committee. Positive activity results from various pharmacists. Tomorrow's meeting will focus on safeguarding within the community pharmacy and to be raised as an ongoing concern. A Celebration event will be held on the 11th September 2019, invites to be out in due course through Eventbrite. Safeguarding issues will be one of the starting focuses and a theatrical company called Loudmouth will be performing a "Learning by theatre" (tbc) which will highlight the concerns involving safeguarding, to increase the awareness of safeguarding, not only to report it but also to recognise it. JB and HE have prior meetings on the 11th September a request for an LPC representative to attend the meeting to encourage and support the contractors and reiterate what Umbrella are doing. The contract expires in August 2020, a request to seek an extension to continue the service with the city council with the review of structures when the contract is renewed. All contractors to move to Tier 2 on a care point of view on a voluntary basis.

Tier 1 will migrate to Tier 2 by August 2020 when the new contract is released. Natalie Slayman-Broom is very supportive on the services of BSol contractors. Natalie is to arrange a meeting for B Sol LPC with the Director of Transformation of UHB to promote successes of community pharmacy and the services they provide. HE and JB have been invited to explore how Community Pharmacy can relieve some of those challenges at UHB based on the delivery and performance of sexual health services.

Smoking Cessation

The Birmingham Smoking cessation quarterly meeting is on 19th September 2019. All contractors have now received the new contract, there is no update on the return rate which needs to be highlighted through pharm outcomes as a reminder for contractors to sign if they wish to continue. There are some changes to e-cigs and there will be an algorithm chart for the measure and "a step down" of vapers. There will be a generic tariff for the 1st e-cig device and numbers distributed per session. There is also a voucher supply scheme for providers that are not able to supply products: GPs, midwives and nurses in the ante natal departments, mental health nurses and secondary care. Every contractor, irrespective of whether they have a contract will be able to claim reimbursement for supply of products.

There is a £2.50 payment plus the price of the product for the pharmacy.

Solihull Smoking Cessation meeting on 12th September 2019 5 out of 46 contractors have expressed an interest. JB to have a meeting with council for interest, Tuesday 30th July TBC.

DGH & JB had a meeting with Michelle Hughes & Kate Woolley at the SMBC with regards to the Stop Smoking Service in Solihull to do a relaunch for October. There was a summary document and information pack circulated with a smoking prevalence map and pharmacy activity list including historical data and expressions of interest are requested. September meeting for Solihull contractors to be arranged.

PCN update – JB

There is a contractor evening on Tuesday 16th July, MI will be attending and JB will be presenting. JB gave a presentation during the meeting with regards to PCN objectives, sustainability and transformation partnerships.

Jas Heer discussion /Q&A

Helen Kilminster presentation/ Q&A

Bill Strange presentation/Q&A

Services Development Officers

Update – VM

From last month VM created a spreadsheet documenting all calls, visits, outcomes etc and a newsletter asking if pharmacies were interested in the service. Many were interested. Good feedback on emails sent and follow up calls to Asda to arrange further visits. Spoke to Carol from W. Taylor pharmacy who are interested in the service.

Update- KB

KB has been attending visits and follow up calls and updating the SDO's questionnaire page. Reviewing the Flu form, highlighting help and support to contractors and visits to independent pharmacies. Visits made to pharmacies with positive results.

CHS Ltd

MI circulated an email with a slide presentation for the meeting. 60 places have been booked for flu training in Birmingham and Solihull on Sunday 8th September 2019, JB has a flyer to circulate through comms. The duration of the course is 4 hours. Advertising on bus routes was discussed as an interest. There was no further information on future projects .

JB shared the presentation that CHS delivered to the S&O Committee, and some of the questions that their presentation posed. JB also shared the accounts summary presented at the AGM for first year trading. The first question posed was around flu, last year CHS provided flu training for our contractors and BSol LPC paid for flu training for contractors. CHS gained a greater volume of training places at a more preferential rate. JB put to the Committee if further training was required this year, all but 1 member in favour of further training.

CHS also created some marketing materials last year, on and inside buses, the question JB put to the committee was do we want CHS to repeat the process again? The cost will depend on the number of buses, Birmingham, Solihull and Coventry buses were used for the publicity materials, it was by bus depot and route. Sandwell, Walsall and parts of Worcester are not participating at the moment. SD mentioned that all should be collaborating in the programme, moving forward and all supporting in the service when it is national.

CHS to be encouraged to support contractors to deliver private services:

1. A private UTI service based on the Staffordshire model, which is now in the advanced stage, we have the manufacturers of Macrobid, they now have their PGD signed off and just going through final regulations this will mean that they will provide contractors with the PGD. The opportunities are that any contractor can deliver a UTI service which will enable a supply of Macrobid for the confirmed infected patient with a UTI (bacterial) and not non-bacterial conditions, the SPC for Macrobid has to be reflected in the PGD. This should materialise over the next couple of months and then launch it to the contractors who will have the PGD and clinical explained to them. All training for this will be online.
2. Charging for the Macrobid is the decision of the pharmacy offering the private service, but the service fee should reflect the cost of the Macrobid and time.

NHS England Matters

NHS mail communication only will commence in September.

There are 5 failures on QPS claiming, that after validation the NHS saw as insufficient evidence, so they failed the gateway, and will receive notification of payment recovery across Birmingham, Solihull and the Black Country.

JB shared details of the new NHS Midlands footprint, which includes Lincolnshire, Derbyshire, Nottinghamshire.

At the meeting, Michelle Deenah agreed that there will be £250,000 available for contractors to deliver a transfer of care around a medicine service driven by what local acute trust needs.

There are 4 STP's in Michelle Deenah's footprint to complete 1000 discharges in a year, that would generate approximately £100,000 of revenue. The acute trusts will get a Pharm Outcomes platform and the acute trust will send to the patient's community pharmacy a copy of the discharge notice through Pharm Outcomes which will include a to do list. This proposal needs to be re-worked.

Flu 18/19 Report

The flu vaccines that were administered in 18/19 reported. There is a high number of administered vaccines from pharmacies in the Birmingham & Solihull area although out of 340 there are 75 reported zero vaccines administered. Patient discharge service (TCAM) could have potential harm if all 75 continue to not administer the flu vaccine. Communication and assistance from SSOs with the pharmacies and progress report.

CPAF

There is a tracker out which one week in 27% was completed and 73% not completed. The majority of last year's CPAF monitoring visits have been completed, the general findings have not been collated yet.

Virtual Outcomes

JB discussed the continuation of Virtual Outcomes with Michelle Deenah from NHS England. The licence amounts to £9.86 per contractor per year, there has been 2,500 responses from contractors since the start and approximately 25% contractor participation. The discussion continues as to whether the LPC fund the VO or funded by the NHS. In Staffordshire Boots and Lloyds lead the way for the use of virtual outcomes in multiples. JB has circulated a summary and MP and SP will be reminding people of the virtual outcomes' topic of the month.

Michelle Deenah has been notified that there is a July deadline for a decision for Virtual Outcomes funding. If not funded by NHSE, LPC will not support. By September contractors will be notified.

LPC Chairs and Secretaries Group – CPWM

MI had attended his first CPWM meeting, there are finances in place for TCAM, also an IPMO pilot meeting on 24th July 2019. The Black Country is showcasing its achievement from this meeting and the invite is being offered to other STP's for commissioners to attend. Re-advertising for the service of Virtual Outcomes to contractors. Staffordshire will be joining the service and Birmingham will leave.

JB discussed the continuation of usage of last year's CPWM's investment, deliver the constitution that every LPC has which is seek and explore ways of becoming more efficient with contractor levy's and we are working towards identifying what is common to all.

LPCs are working on items at CPWM level: IT, comms, workforce and training and services development Task and Finish groups to be created. What has been agreed will be signed off at the July meeting.

JB attached a PCN newsletter which has been circulated to all LPCs as an illustration of the work

JB circulated and pasted an email he received. CPWM now includes North Staffordshire, South Staffordshire and Shropshire.

Inputs and comments from all LPC members to an amended TOR, no objections have been made therefore a proposal to adopt as a working document for the next 12-month period agreed by all.

CCG Matters

MOCH is doing well, GP's are involved in engaging with care homes and the Technicians have started in the care homes. Birmingham are providing support with the training. Boots have also been involved in the Derby MOCH, which is slightly different but are working well. The CCG are very interested in the Birmingham event identifying hospital admissions and care homes, they identify that community pharmacy is important.

Senior Pharmacists meeting

HE attended the July meeting. GP at hand which is an online service and is based in Fulham is currently being used around Birmingham they have agreed to use the Birmingham formulary. TCAM was discussed as a topic about the data and whether it goes to pharm outcomes as a platform and was asked if there was any best practice on this. PCN's and funding arrangements were also discussed. A positive and informative meeting.

Chief Officer's Report

GPHC have released a role and responsibility survey for anyone to complete.

Any Other Business

JB proposed the AGM to be held on Tuesday 24th September 2019

Date of Next Meeting

The date of the next meeting is Monday 16th September 2019 – Becketts Farm

Authority to Chair and Officers

Authority was granted to the Chairman and Officers to act on behalf of the Committee in all matters of urgency until the next meeting of the Committee.

Sub Committee Working

Actions from B Sol Sub-groups 17th June 2019

Action	Who	When	Completed
Finance			
Agreed payments process going forward	CMcN AP	In meeting	
18/19 Accounts to be finalised and 'auditor' identified	CMcN	Update July	
Confirm framework access so May actions can be completed	JB CMcN	Update July	
Communications			
Remind all of Sushil's new MASTA email details	Comms	End June	
Start Linked in	DZ	End June	
Review website via a conf call which creates a section for Services Development and delete some content	MP/SJ Comms sub group	July meeting	
Contract Applications			
Agreed response to new application to be sent and file in new file in Dropbox	TW	End June	
Keep an eye out for changes of ownerships expected in next month	JB	July	
Governance			
Still need employment status review in line with Clyde Co	Governance Officer	tbc	
Services Development			
Present 12month plan 1-pager to committee for 19/20	SDOs	July meeting	
Employ SDOs	JB/CMcN	July	

New comms section to be developed for the website	SDOs/Comms	July	
Phone calls to support SMBC smoking event once finalised	SDOs		
Review flu performance, link to NMSs and make some calls and create hints and tips	KB	June	
Create support and engagement for MECS	SDO	June	