



7th October 2024 (#4)

# A guide to writing patients notes and recording in PharmOutcomes

After reading this guide, you should be able to:

- Understand the importance of accurate and comprehensive patient notes;
- Accurately complete the PharmOutcomes Consultation Form and the Post Consultation Evaluation Form – IP Pathfinder
- · Learn the most important components of well-structured patient notes;
- · Develop effective documentation skills to ensure clarity and consistency in patient notes.

Patient notes are an integral part of clinical practice and a vital communication tool among healthcare professionals. As the role of the pharmacist evolves the ability to write clear, concise, and accurate patient notes is of utmost importance, enhancing pharmacy's reputation and contributing to the best care for the patient.

The attached resource from Community Pharmacy Black Country covers:

- The clinical impact of patient notes
- PharmOutcomes Consultation Form and the Post Consultation Evaluation Form IP Pathfinder
- What GPs really want to see in patient notes
- Consultation Flowchart
- Practical guidance for writing clinical records, tasks and emails
- Useful Resources

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#### <u>Acknowledgement</u>

The guide, produced on behalf of Community Pharmacy Black Country has been adapted from The Pharmaceutical Journal,

Professional knowledge and skills, Writing patient notes: a guide for pharmacists, 20 June 2023 and with kind acknowledgment

### REMINDER: NEW NHS Office of the West Midlands Pharmacy email address.

The email address to contact NHSE/ICB regarding West Midlands pharmacy matters has changed with immediate effect to:

nhsbsolicb.pharmacy-westmidlands2@nhs.net

#### **Keep In Touch**

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